

Faculty Request for Early Grade Entry

This form is to be used only for a n exceptional student who has completed course work in advance of the 4 week time frame for grade entry .

Only Standard Letter grades will be used

Forms without a student PRN, CRN, or all required signatures will be returned to the department and will GHOD\WKHXSGDWLQJ RIWKH VWXGHQW¶V UHFRUG

I request that the grade for	Subject, CRN, Title	during	Semester/Term
be enter by Registrar Office	Current Grade		
This request is based on the following explanation:			
■ 6 W X G H Q W ¶ V	NQRZOHGJH H[SHULHQFH	HQDEOHG D TXLFN	IHU FRPSOHWLRQ
Student already completed lab in previous term and now needs a grade			
Other Explanation:			
, Q V W U X F W R U ¶ V 1 E (Please Print)	рн	Date:	
,QVWUXFWS/ogR∖Lat¶uNe		Date:	

5 (*, 675 \$ 5 ¶ 6 2)), & (Biddeford Campus 11 Hills Beach Road (Decary Hall, Room 114) Biddeford, Maine 04005 Phone: (207) 602-2473 Fax: (207) 602-5927 Portland Campus 716 Stevens Avenue (Hersey Hall, Room 119) Portland, Maine 04103 Phone: (207) 221-4200 Fax: (207) 221-4898 Website: www.une.edu/registrar