

1 Dial 602- 2298 or 9- 1- 1 if your employee needs emergency care.

2 If your employee needs to seek non- emergency medical treatment refer them to:

MaineHealth
OCCUPATIONAL HEALTH

CONVENIENTMD

- Collects facts to understand the sequence of events

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- Disciplining an employee is challenging at any time, but particularly so in the context of a workers' compensation or FMLA Leave. If there are issues with the employee's performance, contact HR before taking any action.
- If you are considering filling the employee's position, and/or transferring him or her, contact HR before discussing this with your employee.